

**EDEN TOWNSHIP HEALTHCARE DISTRICT
BOARD OF DIRECTORS'
MEETINGS AND PUBLIC INFORMATION POLICIES**

ETHD 302

SUBJECT: PUBLIC DISTRIBUTION OF AGENDA PACKET

POLICY: For the purpose of public distribution of the agenda packet prior to a Board of Directors' meeting, the packet will consist of the agenda for the forthcoming meeting, the minutes of the previous meeting, and any attachments listed on the agenda.

PURPOSE: To provide copies of public documents within a reasonable time and for a reasonable cost.

Other documents become public when discussed at the Board meeting. The Board recognizes that sufficient time must be afforded the public to consider such documents.

POLICY GUIDELINES:

- The agenda packet will be posted on the District's website. The cost of a hard copy agenda packet will be the sum of five dollars (\$5.00). The hard copy agenda packet can be picked up in the District's offices or by special arrangement of the District's Executive Assistant.
- Requests for additional information will follow the policy on Request for Copies of Public Records.

APPROVED BY THE BOARD OF DIRECTORS

Ed Hernandez (Date)
Chair, Board of Directors

Roxann Lewis (Date)
Secretary, Board of Directors

Reviewed: October 11, 1989
February 10, 1993
March 23, 1994
February 8, 1995
March 13, 1996
June 11, 1997
May 27 1998
July 28, 1999
April 15, 2015
January 14, 2025

Revised: January 14, 2025