

**Meeting of the  
EDEN HEALTH DISTRICT  
BOARD OF DIRECTORS  
OPEN SESSION  
January 17, 2024  
In Person & Zoom Hybrid  
5:30 p.m.**

**APPROVED**

**I. CALL TO ORDER:**

Vice Chair Hernandez called the meeting to order at 5:30 p.m.

**Directors Present In Person:** Director Lewis  
Director Grant  
Director Faria  
Vice Chair Hernandez

**Directors Absent:** Chair Russo

**Staff Present:** Barbara Adranly, District Clerk  
Michelle Robles, Director of Finance  
Mark Friedman, Chief Executive Officer

**Guests:** One (1) member of the public

**II. APPROVAL OF THE AGENDA:**

**MOTION:** Motion made by Director Lewis, seconded by Director Faria, to approve the Agenda of the January 17, 2024, Board meeting as presented. The motion carried unanimously.

**III. PUBLIC COMMENT:**

No public comment.

**IV. CONSENT CALENDAR:**

**A. Minutes of December 7, 2023 Special Meeting:**

The Open Session Minutes for the December 7, 2023, special meeting were reviewed.

Director Hernandez reported that the minutes need to be amended one page 2, Section V, (C), to read: “Director Hernandez reported that he will be abstaining due to his being on the San Leandro Community Food Pantry board whose organization was a recipient of the Grant Avenue Foundation food drive.”

**MOTION: Motion made by Director Faria, seconded by Director Lewis, to approve the Open Session Minutes of the special meeting of December 7, 2023, as amended. The motion carried unanimously.**

**V. SPONSORSHIP APPLICATIONS – CASTRO VALLEY SPORTS FOUNDATION:**

Ted Riche, Castro Valley Sports Foundation, reported on the Castro Valley Sports Foundation. He reported on the 2024 Castro Valley Sports Foundation’s Hall of Fame Banquet. He also reported that they are asking the District for a sponsorship in the amount of \$500.00.

Director Grant arrived at the meeting at 5:35 p.m.

Discussion held regarding the Castro Valley Sports Foundation’s 2024 Hall of Fame Banquet application.

**MOTION: Motion made by Director Lewis, seconded by Director Faria, to approve sponsorship of the Castro Valley Sports Foundation’s 2024 Hall of Fame Banquet in the amount of \$500.00. The motion carried unanimously.**

**VI. DISTRICT POLICY REVIEW:**

**A. Policy 104:**

Barbara Adranly, District Clerk, reported on District Policy 104.

**MOTION: Motion made by Director Grant, seconded by Director Lewis, to approve District Policy 104, as presented. The motion carried unanimously.**

**B. Policy 105:**

Michelle Robles, Director of Finance, reported on District Policy 105. She reported on the section of the Investment Policy regarding endangering public health and the reason the Phillip Morris investment cannot be liquidated at this time.

Discussion held regarding District Policy 105.

Mark Friedman, Chief Executive Officer, reported that amendment needed on page 3, Section 8(b), be changed from “no limited” to “not limited”.

**MOTION: Motion made by Director Grant, seconded by Director Lewis, to approve District Policy 105, as amended. The motion carried unanimously.**

**C. Policy 110:**

Michelle Robles reported that this issue of two-party check signing was discussed in the Ad Hoc Finance Committee meeting. She reported that the Ad Hoc Committee recommends that checks over the amount of \$10,000.00 have two signatures.

Barbara Adranly reported that there is a change in Section A from \$100 to \$250.

Discussion held regarding District Policy 110.

**MOTION: Motion made by Grant, seconded by Lewis, to approve District Policy 110, as presented. The motion carried unanimously.**

**VII. FINANCIAL STATEMENTS:**

**A. November, 2023:**

Michelle Robles reported on the financial statements for the month ending November 30, 2023.

On a cash basis, the District had a cash gain of \$212,654 for the month ending November 30, 2023. For the medical office buildings the District owns, Dublin Gateway had a cash gain of \$206,041 and the Eden Medical Building had a cash gain of \$55,398 Community Services expenses were \$10,373, and the District Office operating expenses were \$74,266.

The District had a net gain of \$99,189 for November, 2023.

**MOTION: Motion made by Director Lewis, seconded by Director Faria to approve the financial statements for November, 2023, as presented.**

**B. December, 2023:**

Michelle Robles reported on the financial statements for the month ending December 31, 2023.

On a cash basis, the District had a cash gain of \$236,349 for the month ending December 31, 2023. For the medical office buildings the District owns, Dublin Gateway had a cash gain of \$233,380 and the Eden Medical Building had a cash gain of \$68,025 Community Services expenses were \$12,084, and the District Office operating expenses were \$62,759.

The District had a net gain of \$122,229 for December, 2023.

Discussion held regarding the District's financial condition.

**MOTION: Motion made by Director Faria, seconded by Director Lewis, to approve the financial statements for December, 2023, as presented.**

**VIII. CHIEF EXECUTIVE OFFICER REPORT:**

Mark Friedman reported on need to change from BMO Bank to Five Star Bank for the District's bank and credit card accounts. He reported that periodically the District should review the bank which District uses. He also reported on endorsements Five Star Bank has received from other special districts. Mr. Friedman reported on the meeting he and Michelle Robles had with Five Star Bank yesterday.

Michelle Robles reported that there were problems with the District's credit card recently and that we were informed that the BMO representative we have been working with has resigned. She reported that Reagan Ballo from Five Star Bank, who will be our banking representative, has been very responsive to our inquiries.

Reagan Ballo on history and background of Five Star Bank. He reported that Five Star Bank works with multiple public agencies in the State of California, such as the County of Alameda, Kensington Police and Community Services. He also reported on the healthcare districts Five Star Banks works with. Mr. Ballo reported that Five Star Bank will be opening a San Francisco branch soon.

Discussion held regarding Five Star Bank and the services that they provide to their customers.

Discussion held regarding the change to Five Star Bank.

**MOTION: Motion made by Director Lewis, seconded by Director Grant, to approve the change from BMO Bank to Five Star Bank, with the CEO to provide the Board with documentation as soon as possible, and that the District use Five Star on a six (6) month trial basis. The motion carried unanimously.**

Mark Friedman reported status of the on RFPs for St. Rose Hospital.

Discussion held regarding St. Rose Hospital.

Mark Friedman reported on discussions he has had regarding expansion of mental health services in Alameda County. He reported that Assemblymember Ortega informed the District that this would not be a good time to move forward with the reinstatement of the District's taxation authority.

Mark Friedman reported on Strategic Planning that will be held this year in March. He reported that the Ad Hoc Strategic Planning Committee needs to be held prior to the Strategic Planning meeting.

**IX. CHAIR’S REPORT:**

No chair’s report given.

**X. OTHER BUSINESS:**

Discussion held regarding providing an update to board members on the District’s website redesign.

The next meeting to be held will be Wednesday, February 21, 2024.

**XI. ADJOURNMENT:**

There being no further business, the meeting was adjourned at 6:58 p.m.

**Attest:**

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Pamela Russo  
Chair, Board of Directors  
Eden Health District

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Roxann Lewis  
Secretary, Board of Directors  
Eden Health District