

**Meeting of the
EDEN HEALTH DISTRICT
BOARD OF DIRECTORS
OPEN SESSION
May 15, 2024
In Person & Zoom Hybrid
5:30 p.m.**

APPROVED

I. CALL TO ORDER:

Chair Russo called the meeting to order at 5:30 p.m.

Directors Present In Person: Chair Russo
Director Lewis
Director Faria

Directors Absent: Vice Chair Hernandez
Director Grant

Staff Present: Barbara Adranly, District Clerk
Michelle Robles, Director of Finance
Mark Friedman, Chief Executive Officer

Guests: Joanne Sexton, Manager Cancer Registry, Sutter
Health (via Zoom)
No members of the public

II. APPROVAL OF THE AGENDA:

MOTION: Motion made by Director Lewis, seconded by Director Faria, to approve the Agenda of the May 15, 2024, Board meeting as presented. The motion carried unanimously.

III. PUBLIC COMMENT:

No public comment.

IV. CONSENT CALENDAR:

A. Minutes of April 16, 2024 Special Meeting:

The Open Session Minutes for the April 16, 2024, special meeting were reviewed.

MOTION: Motion made by Director Faria, seconded by Director Lewis, to approve the Open Session Minutes of the special meeting of April 16, 2024, as presented. The motion carried unanimously.

V. SPONSORSHIP APPLICATION – AMERICAN CANCER SOCIETY – RELAY FOR LIFE TEAM HEROES HELPING HEROES:

Joanne Sexton, Manager, Cancer Registry, Sutter Health, reported on the Relay for Life of the East Bay event. She reported that they are asking for a \$2,500 sponsorship from Eden Health District. She also reported on services that they provide to cancer patients. Ms. Sexton reported that the event Saturday, August 3, 2024 at Chabot College.

Discussion held regarding the Relay for Life of the East Bay event.

MOTION: Motion made by Director Lewis, seconded by Director Faria, to approve the sponsorship of the Relay for Life of the East Bay in the amount of \$1,500.00. The motion carried unanimously.

VI. STRATEGIC PLAN:

Mark Friedman, CEO, presented and reported on the draft Strategic Plan. He reported on the updated goals and the updated actions for each goal, which were revised at the April 16, 2024 special board meeting. He also reported on the status of some of the goals to date.

Board requested amendment to add community health education under goal two.

MOTION: Motion made by Director Faria, seconded by Director Lewis, to approve the Strategic Plan, as amended. The motion carried unanimously.

VII. DISTRICT POLICY REVIEW:

A. Policy 108 (Revised) – Reserves and Fund Balances:

Barbara Adranly reported on District Policy 108 and the revisions the board requested at the April 16, 2024 special board meeting.

MOTION: Motion made by Director Lewis, seconded by Director Faria, approve Policy 108, as presented. The motion carried unanimously.

B. Policy 111 – Annual Audit:

Michelle Robles reported on District Policy 111.

Discussion held regarding the District’s annual audit.

MOTION: Motion made by Faria, seconded by Lewis, to approve District Policy 111, as presented. The motion carried unanimously.

C. Policy 200 – Attendance at Education Meetings of the Board of Directors:

Barbara Adranly reported on District Policy 200. She reported the only change is to the board signers on the policy.

MOTION: Motion made by Lewis, seconded by Faria, to approve District Policy 200, as presented. The motion carried unanimously.

D. Policy 201 – Travel and Expense Policy for Board of Directors:

Barbara Adranly reported on District Policy 201. She reported there were no changes made to Policy 201.

Discussion held regarding District Policy 201.

MOTION: Motion made by Faria, seconded by Lewis, to approve District Policy 201, as presented. The motion carried unanimously.

VIII. FISCAL YEAR 2025 DRAFT BUDGET:

Michelle Robles, Director of Finance, presented Power Point regarding the Fiscal year 2025 Draft Budget. She reported on Overview, Budget Highlights, Trended Revenue, Expenses and Net Cash Income, Dublin Gateway Highlights, Eden Medical Building Highlights, Community Services Highlights, District Office Highlights, Projected Cash Income, Investment Balance and DSR Forecast Chart, Projected Lending Ratios by Fiscal Year, and Capital Needs.

Discussion held regarding Fiscal Year 2025 Draft Budget.

MOTION: Motion made by Director Faria, seconded by Director Lewis, to approve the Fiscal Year 2025 Draft Budget, as presented. The motion carried unanimously.

IX. FINANCIAL STATEMENTS:

Michelle Robles reported on the financial statements for the month ending April 30, 2024

On a cash basis, the District had a cash gain of \$228,563 for the month ending April 30, 2024. For the medical office buildings the District owns, Dublin Gateway had a cash gain of \$224,206 and the Eden Medical Building had a cash gain of \$61,549, Community Services expenses were \$9,536, and the District Office operating expenses were \$60,399.

The District had a net gain of \$54,096 for April, 2024.

MOTION: Motion made by Director Lewis, seconded by Director Faria, to approve the financial statements for April, 2024, as presented. The motion carried unanimously.

X. RESOLUTION 453 – CALLING FOR ELECTION AND REQUESTING CONSOLIDATION WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON NOVEMBER 4, 2024:

Barbara Adranly reported that this resolution regarding the General Election on November 4, 2024, is required to be filed with the Alameda County Board of Supervisors and the Alameda County Registrar of Voters Office by July 8, 2024. She reported that there is a typo on page 1, in last paragraph, 3rd line from bottom should read “two (2)” members and not three (3). She also reported that on page 2 of the resolution, the board needs to determine the amount of the deposit that a candidate who is intending to file a candidate statement must pay as an advance against the prorated costs of printing in the voter’s information pamphlets. Ms. Adranly reported that using the Alameda County Voter Registration information as of May 1, 2024, the 2024 estimated candidate statement printing costs for Zone 2 would be approximately \$2,671.00, and the estimated candidate statement printing costs for Zone 4 would be approximately \$2,732.00. She reported that the average of these two Zone estimated candidate statement printing costs would be approximately \$2,702.00.

Discussion held regarding having the District pay a portion of the candidate statement printing costs, such as \$1,000.00.

MOTION: Motion made by Director Faria, seconded by Director Lewis, to approve Resolution 453, with the correction on page 1, last paragraph, 3rd line from bottom to read “two (2)”, and the deposit sum of \$1,700.00 that each candidate must deposit if the candidate intends to file a candidate statement, with the District supplementing \$1,000.00 per candidate. The motion carried unanimously.

XI. COMMUNITY ADVISORY COMMITTEE:

Mark Friedman reported on the Job Description for Members of the Community Advisory Committee and the anticipated tasks to be assigned by the Board to the Community Advisory Committee. He reported that the Community Advisory Committee will have four to seven members and will also have one or two District board members assigned.

Discussion held regarding Community Advisory Committee.

Chair Russo appointed Directors Faria and Lewis to the Community Advisory Committee.

XII. CHIEF EXECUTIVE OFFICER REPORT:

Mark Friedman reported that before every meeting is adjourned, board members and staff will review action items to be completed. He reported that action items will be reflected in the meeting minutes. He also reported on the current status of St. Rose Hospital.

XIII. CHAIR'S REPORT:

Chair Russo reported on a couple of interested community members who have expressed possible interest in the election for the two upcoming board seats. She reported researching possible education seminars that may be held in the future.

XIV. OTHER BUSINESS:

Director Faria reported that she will not be available for the Juneteenth event in Hayward. She would like the board to consider not participating again this year.

The next meeting to be held will be on Wednesday, June 19, 2024.

XV. ADJOURNMENT:

There being no further business, the meeting was adjourned at 6:58 p.m.

Attest:

Pamela Russo
Chair, Board of Directors
Eden Health District

Roxann Lewis
Secretary, Board of Directors
Eden Health District