

**Meeting of the
EDEN HEALTH DISTRICT
BOARD OF DIRECTORS
OPEN SESSION
October 18, 2023
In Person & Zoom Hybrid
5:30 p.m.**

APPROVED

I. CALL TO ORDER:

Chair Russo called the meeting to order at 5:30 p.m.

Directors Present In Person: Director Lewis
Director Grant
Director Faria
Chair Russo

Directors Absent: Director Hernandez

Staff Present: Barbara Adranly, District Clerk
Michelle Robles, Director of Finance
Mark Friedman, Chief Executive Officer

Guests: Jerrel Tucker, Principal, JWT & Associates, via
Zoom
Diana Doyle, Principal, Socius Group
James Gillis, Socius Group
No members of the public

II. APPROVAL OF THE AGENDA:

MOTION: Motion made by Director Faria, seconded by Director Lewis, to approve the Agenda of the October 18, 2023, Board meeting as presented. The motion carried unanimously.

III. PUBLIC COMMENT:

No public comment.

IV. CONSENT CALENDAR:

A. Minutes of September 20, 2023 Meeting:

The Open Session Minutes for the September 20, 2023, meeting were reviewed.

MOTION: Motion made by Director Faria, seconded by Chair Russo, to approve the Open Session Minutes of the regular meeting of September 20, 2023, as presented. The motion carried by a vote of two (2) yes (Directors Faria & Chair Russo) with Director Lewis abstaining.

V. DRAFT AUDIT REPORT – FISCAL YEAR 2023:

Jerrel Tucker, Principal, JWT & Associates, LLC, reported on the draft audit for the fiscal year ending June 30, 2023. He reported that an unmodified opinion is being given. He also reported that during testing in the audit no errors or omissions were found and that no reportable findings were found. Mr. Tucker reported that no audit adjustments were necessary. He reported that there were no disagreements with management and staff.

MOTION: Motion made by Director Lewis, seconded by Director Faria, to approve the Fiscal Year 2023 Audit Report, as presented.

ROLL CALL VOTE:

Director Faria	-	Yes
Director Lewis	-	Yes
Chair Russo	-	Yes

The motion carried unanimously.

VI. GRANTEE SITE VISITS REPORT:

Diana Doyle, Principal, Socius Group reported on the three site visits which were at the San Leandro Boys & Girls Club, Eden United Church of Christ, and the La Clinica Fuente Wellness Center. She reported that some of the site visits were attended by some of the District's board members. She also reported on the Boys & Girls Club expansion and that they are launching new programs. Ms. Doyle reported on Eden United Church of Christ who is a new grantee and that their program is related to food distribution and how the food distribution is managed. She reported that the La Clinica grant is for two sites, the first at San Leandro High School, and the second at the Fuente Wellness Center.

Jamie Gillis, Socius Group, reported on the programs and the summaries for the site visits. He reported on the Great Minds Wellness Program for the San Leandro Boys & Girls Club.

Director Grant arrived at the meeting at 5:46 p.m.

Diana Doyle reported on the Eden United Church of Christ site visit and their program which was funded from the District's grant program. She that the grant was to locate and hire a mandarin speaking team member to serve that portion of their community.

Jamie Gillis reported on the food distribution program of the Eden United Church of Christ. He reported that Eden United Church of Christ was able to meet the needs of their community and help their community find other resources as well.

Diana Doyle reported that Eden United Church of Christ is looking for other organizations to help with community needs so that they can pass the organizations' information to the community members. She reported that Eden United Church of Christ is meeting all of the grant funding objectives.

Jamie Gillis reported on the La Familia Fuente Wellness Center site visit. He reported on the Eden Area Health Education Project which the District's grant funded. He also reported that the District's grant only funded a small portion of the education and resources which are available at the Fuente Wellness Center. Mr. Gillis reported that this grant was very important due to the Covid pandemic to educate students with information. He reported that La Familia is meeting the grant objectives.

Chair Russo reported on bringing middle school students into the La Familia Fuente Wellness Center and that the students are given a level of comfort for any information that they may need. She reported that the clinic was very busy when they visited the site and that she was impressed with the Fuente Wellness Center.

Diana Doyle reported that they enjoyed having Director Hernandez and Chair Russo attend some of the site visits with them. She reported that the agencies do a lot of work with the limited grant funds that they received from the District. She also reported that they did a tally of the numbers of people that are being served and that they are in the thousands.

VII. FINANCIAL STATEMENTS:

A. September, 2023:

Michelle Robles reported on the financial statements for the month ending September 30, 2023.

On a cash basis, the District had a cash gain of \$196,589 for the month ending September 30, 2023. For the medical office buildings the District owns, Dublin Gateway had a cash gain of \$206,429 and the Eden Medical Building had a cash gain of \$58,607. Community Services expenses were \$16,784, and the District Office operating expenses were \$51,663.

The District had a net gain of \$34,487 for September, 2023.

Discussion held regarding the financial statements.

MOTION: Motion made by Director Lewis, seconded by Director Faria, to approve the financial statements for September, 2023, as presented.

VIII. BOARD SELF-ASSESSMENT RESULTS:

Chair Russo reported on the board self-assessment results. She reported that there are a few trends in each of the different areas on the assessment as follows:

1. First is that all board members have concerns about financial sustainability of the District.
2. Second is that St. Rose Hospital remains viable, continued work on healthcare access, homelessness and mental health.
3. Third is board education on ethics, and conflict of interest.
4. Fourth is getting community involvement and what the community needs are.
5. Fifth is to have opportunities to have healthcare organizations come to the District to give updates on their priorities.

She also reported that she and Mark Friedman discussed education for board members at the beginning or end of board meetings.

Discussion held regarding the board self-assessment results.

Discussion held regarding board policies and reviewing 2 to 3 policies per board meeting.

Discussion held regarding finding a simpler instrument to use for future board self-assessments.

IX. DISTRICT POLICY 201 & BOARD EDUCATION REIMBURSEMENT BUDGET:

Chair Russo reported that the policy was updated due to previous policy stating that if a board member wanted to attend an education seminar had to come to the board if over \$750.00.

Discussion held regarding Policy 201 and changes to be made.

The following amendments will be made to Policy 201:

- Second paragraph, first bullet point, remove the comma after the wording prior authorization;
- Third paragraph should read “Board member expenses to be paid by the District include:”
- Remove third bullet point “Meals as provided by the conference” from the third paragraph bullet points.

Michelle Robles reported that the education budget is a total of \$1,500.

MOTION: Motion made by Director Grant, seconded by Director Lewis, to approve the District Policy 201, as amended above.

X. CHIEF EXECUTIVE OFFICER REPORT:

Mark Friedman reported on meeting with Lighthouse Public Affairs and that Lighthouse has submitted a proposal. He reported that he will also meet with other legislative affairs agencies to present other alternatives to the Ad Hoc committee.

Discussion held regarding whether to engage services of Lighthouse or other legislative affairs agencies.

Discussion held regarding need to engage an agency for legislation to possibly get taxation authority.

XI. CHAIR’S REPORT:

Chair Russo reported on Ad Hoc Grant Policy Committee meeting and budget of \$90,000 this year. She reported that the Ad Hoc committee discussed doing 1 to 3 larger grants from the \$90,000 budget this year instead of doing smaller grants. She reported on agencies that may be submitting grant applications.

Discussion held regarding possible grant applications that may be received and the various agencies who may be submitting applications.

Chair Russo reported that board members can reach out to any agencies that they feel would be worthy of funding.

Chair Russo reported on the Community Spirit Award the District received from La Familia.

XII. OTHER BUSINESS:

The next meeting to be held will be Wednesday, November 15, 2023.

XIII. ADJOURNMENT:

There being no further business, the meeting was adjourned at 7:10 p.m.

Attest:

Pamela Russo
Chair, Board of Directors
Eden Health District

Roxann Lewis
Secretary, Board of Directors
Eden Health District