

**Meeting of the
EDEN HEALTH DISTRICT
BOARD OF DIRECTORS
OPEN SESSION
July 19, 2023
In Person & Zoom Hybrid
5:30 p.m.**

APPROVED

I. CALL TO ORDER:

Chair Russo called the meeting to order at 5:30 p.m.

Directors Present In Person: Director Lewis
Director Grant
Director Faria
Vice Chair Hernandez
Chair Russo

Staff Present: Barbara Adranly, District Clerk
Michelle Robles, Director of Finance
Mark Friedman, Chief Executive Officer

Guests: Joanne Sexton, Eden Medical Center Cancer
Registry Manager, Heroes Helping
Heroes Relay for Life of the East Bay
Representative
Mary Bradd, United Seniors of Oakland &
Alameda County
Aaron Ortiz, Chief Executive Officer, La
Familia, via Zoom
One (1) member of the public

II. APPROVAL OF THE AGENDA:

MOTION: Motion made by Director Lewis, seconded by Director Faria, to approve the Agenda of the July 19, 2023, Board meeting as presented. The motion carried unanimously.

III. PUBLIC COMMENT:

James Reed, President, Grant Avenue Foundation, reported on the agency. He reported on agency's formation. He also reported that they support arts, music,

sciences, and athletics for the schools. Mr. Reed reported that their agency also helps the homeless, food pantries, and seniors. He thanked the District for the donation for their food drive last year. He reported that they are currently putting together 500 backpacks for school children. He also reported that they will be doing a food drive again this year.

Director Grant arrived at 5:34 p.m.

Discussion held regarding the Grant Avenue Foundation.

IV. CONSENT CALENDAR:

A. Minutes of May 17, 2023 Meeting:

The Open Session Minutes for the May 17, 2023, meeting were reviewed.

Amend page 4, section 8, second paragraph from “Chair Faria” to “Director Faria”.

MOTION: Motion made by Director Lewis, seconded by Director Grant, to approve the Open Session Minutes of the regular meeting of May 17, 2023, as amended. The motion carried unanimously.

V. SPONSORSHIP REQUESTS:

A. American Cancer Society – Relay for Life:

Joanne Sexton, Eden Medical Center Cancer Registry, Heroes Helping Heroes Relay for Life of the East Bay Representative, reported that she is the team captain and that fundraiser is their largest fundraising event and that the event incorporates, hayward, san Leandro, and castro valley. It will be on August 26, 2023 at Chabot College. She reported on the relay for life event. She reported on various grants they receive for cancer patients. She reported that they are requesting support of the Relay for Life event at the \$2,500.00 level.

Discussion held regarding the Relay for Life event.

MOTION: Motion made by Director Lewis, seconded by Director Faria, to approve sponsorship of the Relay for Life event in the amount of \$1,500.00. The motion carried unanimously.

B. United Seniors of Oakland & Alameda County 20th Annual Healthy Living Festival Event:

Mary Bradd, United Seniors of Oakland & Alameda County, reported on the Healthy Living Festival event. She reported that this is Supervisor Nate Miley’s non-profit organization. She also reported they are requesting a \$2,500 sponsorship of the event

which will be September 28, 2023. Ms. Bradd reported on the Healthy Living Festival event.

Discussion held regarding the Healthy Living Festival event and other sponsors of the event.

MOTION: Motion made by Director Faria, seconded by Director Lewis, to approve sponsorship of the 20th Annual Healthy Living Festival event in the amount of \$1,000.00. The motion carried unanimously.

VI. GRANTEE REPORT: LA FAMILIA COMMUNITY HEALTH CENTER, FQHC LAL:

Aaron Ortiz, Chief Executive Officer, La Familia Community Health Center, reported on the status of the FQHC-LAL. He thanked the District for the partnership for this project as well as the COVID-19 partnership. He also reported that they are in the predevelopment stages of the FQHC-LAL. Mr. Ortiz reported on the FQHC-LAL services. He reported on the needs assessment, target population, compliance with FQHC requirements, and preparation of application for FQHC submittal. He also reported that they are now rolling into the development stage and construction should be starting in the next 2 to 3 weeks. Mr. Ortiz reported that he will be coming back in the future with a report on the construction status. He reported that they are hoping to have primary care services begin in January, 2024.

Discussion held regarding the difference between a full FQHC status and the FQHC Look-a-Like status and the differences in the licensures.

Mr. Ortiz reported that they will be moving their behavioral health program to the same location as the primary care facility.

Discussion held regarding the services which will be provided at the FQHC-LAL.

Discussion held regarding the location of the FQHC-LAL on the St. Rose campus.

Discussion held regarding the total capital improvement budget for the FQHC-LAL and the funds that the District provided.

Discussion held regarding the District being a strategic partner with La Familia, as well as the FQHC-LAL.

VII. ENGAGEMENT OF AUDITOR FOR FISCAL YEAR 2023:

Michelle Robles, Director of Finance, reported that the audit is being conducted for Fiscal Year 2023. They will be changing the lead auditor. She reported that JWT & Associates, LLP has quoted the cost not to exceed \$21,000.

Discussion held regarding getting quotes for next year's audit.

Discussion held regarding the audit management discussion and analysis and whether the auditor or our staff should write the management discussion and analysis.

MOTION: Motion made by Director Lewis, seconded by Director Hernandez, to approve the engagement of JWT & Associates, LLP for the Fiscal Year 2023 audit. The motion carried unanimously.

VIII. CPR CLASSES:

Director Lewis reported that she would like to ask permission to explore the possibility of starting CPA classes at Castro Valley High School. She reported that the charge is \$50.00 per student or teacher and that they would receive CPR certification. She reported that the size can be limited to 10 students and/or teachers.

The board instructed Director Lewis to explore the possibility of CPR classes at Castro Valley High School.

IX. FINANCIAL STATEMENTS – MAY, 2023:

Michelle Robles reported on the financial statements for the month ending May 31, 2023.

On a cash basis, the District had a cash gain of \$186,058 for the month ending May 31, 2023. For the medical office buildings the District owns, Dublin Gateway had a cash gain of \$216,005 and the Eden Medical Building had a cash gain of \$51,219 Community Services expenses were \$31,464, and the District Office operating expenses were \$56,718.

The District had a net gain of \$14,749 for May, 2023.

X. FINANCIAL STATEMENTS – JUNE, 2023:

Michelle Robles reported on the financial statements for the month ending June 30, 2023.

On a cash basis, the District had a cash gain of \$1,546,937 for the month ending June 30, 2023. For the medical office buildings the District owns, Dublin Gateway had a cash gain of \$227,156 and the Eden Medical Building had a cash gain of \$51,384 Community Services expenses were \$30,598, and the District Office operating expenses were \$85,855.

The District had a net gain of \$1,409,008 for June, 2023.

MOTION: Motion made by Director Grant, seconded by Director Lewis, to approve the May and June, 2023 financial statements, as presented. The motion carried unanimously.

Michelle Robles presented a Financial Presentation Power Point. She reported on the Fiscal Year 2023 Highlights; Financial Comparison Fiscal Year 2023 versus Fiscal Year 2022; Comparative Total for Fiscal Year 2023 versus Fiscal Year 2022; Dublin Gateway Comparison Fiscal Year 2023 versus Fiscal Year 2022; Eden Medical Building Comparison Fiscal Year 2023 versus Fiscal Year 2022; Community Services; and District Office Comparison Fiscal Year 2023 versus Fiscal Year 2022.

XI. CHIEF EXECUTIVE OFFICER REPORT:

Mark Friedman reported on the previous All American Festival in Hayward, conversation with Michael Freed with the Cherryland Community Association their community emergency workshop which was a hybrid event but which was at full capacity, the District website redesign, and the health forum which will be held off until after the St. Rose feasibility study.

XII. CHAIR'S REPORT:

Chair Russo reminded the board to return the board self-assessment to Barbara Adranly.

XIII. OTHER BUSINESS:

The next meeting to be held will be Wednesday, September 20, 2023.

XIV. ADJOURN TO EXECUTIVE SESSION

Meeting adjourned to Executive Session at 7:24 p.m.

XV. REPORT, IF ANY, FROM EXECUTIVE SESSION

No report from Executive Session.

XVI. ADJOURNMENT:

There being no further business, the meeting was adjourned at 7:59 p.m.

Attest:

Pamela Russo
Chair, Board of Directors
Eden Health District

Roxann Lewis
Secretary, Board of Directors
Eden Health District