

**Meeting of the  
EDEN HEALTH DISTRICT  
BOARD OF DIRECTORS  
OPEN SESSION**  
December 20, 2017  
Eden Health District - Conference Room.  
5:30 p.m.

**APPROVED**

**I. CALL TO ORDER**

Chair Lewis called the meeting to order at 5:32 p.m.

**Directors Present:**

Chair Lewis  
Director Friedman  
Director Lorentzen  
Director Gilcrest  
Director Lynch

**Staff Present:**

Michael Mahoney, Chief Executive Officer  
Barbara Adranly, District Clerk  
Michelle Robles, District Accountant

**Guests:**

Colin Coffey, Attorney-at-Law, Archer Norris  
Laurie Nakahira, M.D., Chief Medical Director,  
Davis Street Family Resource Center  
Joanne Sexton, Manager, Tumor  
Registry/Cancer Data Services, Eden  
Medical Center  
One (1) member of the public

**II. PLEDGE OF ALLEGIANCE**

Pledge of allegiance was led by Director Friedman.

**III. APPROVAL OF THE AGENDA**

**MOTION: Motion made by Director Friedman, seconded by Director Gilcrest, to approve the Agenda of the December 20, 2017 Board meeting as presented. The motion carried unanimously.**

**IV. APPROVAL OF MINUTES**

**The Open Session Minutes for the regular Board meeting of November 15, 2017 were reviewed.**

**MOTION: Motion made by Director Friedman, seconded by Director Lynch, to approve the Open Session Minutes of the November 15, 2017 regular Board meeting, as presented. The motion carried four (4) yes, with Director Lorentzen abstaining.**

**V. PUBLIC COMMENT**

No public comment given.

**VI. SPONSORSHIP REQUESTS:**

**A. Castro Valley Relay for Life Event:**

Joanne Sexton, Manager, Tumor Registry/Cancer Data Services and Heroes Helping Heroes Team Captain, Eden Medical Center, reported on the 2018 American Cancer Society's Relay for Life Event. She reported on the support that Eden Medical Center patients receive free from the American Cancer Society. She reported that the 2018 event will be a combined with Hayward, San Leandro, San Lorenzo, and Castro Valley. Ms. Sexton asked if the District would sponsor the 2018 Relay for Life event in the amount of \$2,500.

Discussion held regarding the Relay for Life event.

**MOTION: Motion made by Director Friedman, seconded by Director Lorentzen, to approve sponsorship of the 2018 Castro Valley Relay for Life Event in the amount of \$2,500. The motion carried unanimously.**

**B. Center for Elders' Independence 2018 PACE Event:**

Michael Mahoney, Chief Executive Officer, reported that last year the District sponsored this event in the amount of \$1,500.00.

**MOTION: Motion made by Director Lynch, seconded by Director Lorentzen, to approve sponsorship of the 2018 PACE Event in the amount of \$1,500. The motion carried unanimously.**

**C. Ratification of Donation to Alameda County Food Bank:**

Michael Mahoney reported that he spoke with Chair Lewis regarding a request from Highland Hospital for a donation through Highland to the Alameda County Food Bank. He reported that it was determined that any gift from the District through the Highland Hospital campaign would not be recognized as coming from the District. He reported that he and Chair Lewis determined it would be better for the District to donate directly to the Alameda County Food Bank and that the Board is being asked to ratify the \$500.00 donation made by the District.

**MOTION: Motion made by Director Gilcrest, seconded by Director Lynch, to ratify the District's donation to the Alameda County Food Bank if the amount of \$500. The motion carried unanimously.**

**VII. DAVIS STREET FAMILY RESOURCES REPORT:**

Laurie Nakahira, M.D., Chief Medical Director, Davis Street Family Resource Center, reported on the Medical Clinic and Behavior Health programs at the Davis Street Family Resource Center for the month of November, 2017. She reported that they started their optometry program this week. She also reported on demographics by zip code, by age, ethnicity. She reported that of the patients treated in November with diabetes, 21.4% had HbA1C higher than 9 and 78.6% with HbA1C less than 9 and of this 78.6%, 45.3% were less than 7. She also reported on the nutrition program and classes which are held at Davis Street. She also reported on the Behavioral Health Program.

Discussion held regarding demographics and the November Davis Street report.

Discussion held regarding food and toy holiday drive, as well as Bike's for Tikes holiday give away.

**VIII. PUBLIC RELATIONS REPORT:**

Chair Lewis reported that Jonnie is out of town so she will present the Public Relations Report. She reported on meetings which were held regarding the pilot internship program and that the program was very well received, has a lot of interest, and that we are hoping to start the program in the beginning of February. She also reported on Castro Valley Forum article regarding the UTV the District donated the funds to the Alameda County Fire Department for.

**IX. COMMUNITY HEALTH ADVISORY COMMITTEE REPORT:**

No report given.

**X. SAN LEANDRO MEDICAL ARTS BUILDING – EARLY TERMINATION OF SUITE 110:**

Michael Mahoney reported that this item relates to Suite 110 which is a small suite at the San Leandro Medical Arts Building. He reported that unlike most other physicians in the building, there was no early termination clause for Suite 110. Mr. Mahoney reported that Epic has now taken over the physician's practice and that there are only 3 months left on the lease. He reported that Epic is one of the largest tenants in the San Leandro Medical Arts Building and the Eden Medical Building and that he is asking the Board to determine if rent can be forgiven for the 3 month period at the San Leandro Medical Arts Building for this tenant.

**MOTION: Motion made by Director Gilcrest, seconded by Director Lynch, to authorize early termination for Suite 110 at the San Leandro Medical Arts Building. The motion carried unanimously.**

**XI. STRATEGIC PLANNING - SCHEDULING:**

Chair Lewis reported that a request was sent out via email to the Board members for dates in January for the Strategic Planning session. She reported that staff will get possible dates sent out to Board members in order to confirm scheduling.

**XII. FINANCIAL STATEMENTS – NOVEMBER, 2017:**

Michelle Robles presented the financial statements for the period ending November 30, 2017.

On a cash basis, the District had a cash gain of \$96,950 for the month of November, 2017. For the medical office buildings the District owns, Dublin Gateway had a cash gain of \$107,907, San Leandro Medical Arts Building had a cash gain of \$16,300, and the Eden Medical Building had a cash gain of \$24,271. Community Services expenses were \$51,528. The District Office expenses were better than budget by \$19,807, primarily due to lower than budget legal fees, unused contingency consulting expense, and lower audit fees.

The District had a net loss of \$101,414. The Net Assets of the District were lower on November 30, 2017 by \$585,313 compared to June 30, 2017. This was primarily the difference between the depreciation and amortization expense of \$1,008,943 and the positive cash flow of \$424,947 for the first five months ending November 30, 2017.

**MOTION: Motion made by Director Gilcrest, seconded by Director Lorentzen, to accept the Financial Statements for November, 2017, as presented. The motion carried unanimously.**

**XIII. CHIEF EXECUTIVE OFFICER MONTHLY REPORT**

Michael Mahoney reported on the Community Grants, Baywood Court, Dublin Gateway property, Eden Medical Building, San Leandro Medical Arts Building, Person of the Year award, and the Strategic Planning Process. He also reported that there is a new state law which was passed that single use restrooms now must be re-signed as gender neutral restrooms. He also reported on the Person of the Year Award and that the Vasquez's have been informed of the award. Mr. Mahoney would like to suggest that the District be a sponsor at the event and split the cost of 3 tables with H.A.R.D. He reported that the per table cost is approximately \$1,800.00. He also reported on trying to getting the Eden Area, San Leandro, and Hayward Chambers of Commerce to work together on these types of events, as well as on their work based learning programs. Mr. Mahoney also reported that Mona Palacios will be leaving Alameda County LAFCo.

**XIV. CHAIRMAN'S REPORT:**

No Chairman's report given.

**XV. CORRESPONDENCE**

Barbara Adranly, District Clerk, reported on upcoming ACHD Leadership Academy which will be held in February in Sacramento and asked Board members to let her know if they would like to attend.

**XVI. OTHER BUSINESS**

The next meeting to be held will be Wednesday, January 17, 2018 at the Eden Health District, Conference Room.

**XVII. ADJOURN TO EXECUTIVE SESSION**

Adjourned to Executive Session at 6:13 p.m.

**XVIII. REPORT, IF ANY, FROM EXECUTIVE SESSION**

No report from Executive Session.

Eden Health District  
December 20, 2017

**XIX. ADJOURNMENT**

There being no further business, the meeting was adjourned at 6:36 p.m.

**Attest:**

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Roxann Lewis  
Chair, Board of Directors  
Eden Health District

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Charles Gilcrest  
Secretary, Board of Directors  
Eden Health District