

**Meeting of the  
EDEN HEALTH DISTRICT  
BOARD OF DIRECTORS  
OPEN SESSION**  
August 16, 2017  
Eden Health District - Conference Room.  
5:30 p.m.

**APPROVED**

**I. CALL TO ORDER**

Chair Lewis called the meeting to order at 5:30 p.m.

**Directors Present:**

Chair Lewis  
Director Friedman  
Director Lorentzen  
Director Gilcrest  
Director Lynch

**Staff Present:**

Michael Mahoney, Chief Executive Officer  
Barbara Adranly, District Clerk  
Michelle Robles, District Accountant

**Guests:**

Colin Coffey, Attorney-at-Law, Archer Norris  
Laurie Nakahira, M.D., Chief Medical Director,  
Davis Street Family Resource Center  
No members of the public

**II. PLEDGE OF ALLEGIANCE**

Pledge of allegiance was led by Director Lorentzen.

**III. APPROVAL OF THE AGENDA**

**MOTION: Motion made by Director Friedman, seconded by Director Lorentzen, to approve the Agenda of the August 16, 2017 Board meeting as presented. The motion carried unanimously.**

**IV. APPROVAL OF MINUTES**

**The Open Session Minutes for the regular Board meeting of July 19, 2017 were reviewed.**

**MOTION: Motion made by Director Lorentzen, seconded by Director Lynch, to approve the Open Session Minutes of the July 19, 2017 regular Board meeting, as presented. The motion carried unanimously.**

**V. PUBLIC COMMENT**

No public comment given.

**VI. DAVIS STREET FAMILY RESOURCES REPORT:**

Laurie Nakahira, M.D., Chief Medical Director, Davis Street Family Resources, reported on the Medical Clinic program at the Davis Street Family Resource Center for the month of July, 2017. She reported that of the patients treated in July with diabetes, 39% had HbA1C higher than 9 and 61% with HbA1C less than 9 and of this 61%, 39% were less than 7.

Dr. Nakahira also reported on the Davis Street Health Fair held on August 12, 2017 and thanked the District for their participation in the event. She reported that Davis Street will be starting an Optometry Program in September. She also reported on their Nutritional and Behavioral Health program.

**VII. SPONSORSHIP REQUESTS:**

**A. ASHLAND/CHERRYLAND FAMFEST:**

Michael Mahoney, Chief Executive Officer, reported this is a second request from the Ashland/Cherryland FamFest asking the District to increase its previously approved sponsorship of \$2,500.00 to the \$10,000.00 Title Sponsorship.

Board did not approve increase in sponsorship.

**B. SAN LEANDRO CHAMBER OF COMMERCE 2017 GOLF TOURNAMENT:**

Michael Mahoney reported the District has not sponsored this event in the past.

Board did not approve sponsorship.

**C. UNITED SENIORS OF OAKLAND AND ALAMEDA COUNTY 14<sup>TH</sup> ANNUAL HEALTHY LIVING FESTIVAL:**

Michael Mahoney reported the District has participated in this event in the past. He reported that the Board may wish to consider a sponsorship, but that the District not staff a booth at the event.

**MOTION: Motion made by Director Lorentzen, seconded by Director Lynch, to approve sponsorship of the United Seniors of Oakland and Alameda County 14<sup>th</sup> Annual Living Festival in the amount of \$500.00. The motion carried unanimously.**

**VIII. SAN LEANDRO MEDICAL ARTS BUILDING – BID FOR COMMON AREA CARPET:**

Michael Mahoney reported that only one bid was received for this project and recommends rejecting the bid and rebidding the project in order to receive at least three bids as required by District policy 101. He also reported that Linda Gow is no longer with Bayside and that he will be working with Ian at Bayside.

**MOTION: Motion made by Director Gilcrest, seconded by Director Friedman, to reject the bid received from Flooring Solutions, Inc., as per District Policy No. 101 the District needs to consider a minimum of three (3) bids for purchases exceeding \$25,000, and to have the Common Area Carpet project at the San Leandro Medical Arts building rebid. The motion carried unanimously.**

**IX. PUBLIC RELATIONS REPORT:**

Jonnie Banks, Public Relations Consultant, reported that she and Colette Lee met today and that there are a numbers of events coming up. She reported on the two part diabetes education event the District will be holding at the San Lorenzo library. She also reported on the Davis Street Health Fair event which was held on August 12, 2017. Ms. Banks also reported that the District will have a booth at the Castro Valley Fall Festival which will be held on September 9 and 10, 2017 and that Stanford Well for Life representatives have been invited to participate in this event with the District. She also reported on the Ashland/Cherryland FamFest which will be held at the REACH Ashland Youth Center on October 14, 2017. Ms. Banks also reported on the Person of the Year Award and advertisement which will be done. She also reported on the Run to the Dam event which will be held on October 29, 2017 in Castro Valley.

**X. COMMUNITY HEALTH ADVISORY COMMITTEE REPORT:**

Chair Lewis reported that the Community Health Advisory Committee met on August 8, 2017. She reported that the Person of the Year award was discussed and that nomination application deadline date will be November 1, 2017 and the award presentation will be held in December, 2017. She also reported that CHAC Member Paul Nguyen made a presentation regarding grant analytics and that a CHAC Ad Hoc Subcommittee was formed to develop the grant strategy and grant reporting data validation methodology.

Michael Mahoney reported that the goal of the grant reporting data validation would be to get a one page template and that information contained in the grant reports is extremely valuable. He reported that the District can do a better job of capturing this grant report data, and which can also be used for future reporting to LAFCo.

Chair Lewis also reported on the Run to the Dam event which is starting this year. Discussion held regarding possible co-partnership of the event.

Michael Mahoney reported that he can meet with members of the Castro Valley Sports Foundation to discuss their budget and needs for the Run to the Dam event.

Chair Lewis reported on the Mia's Dream Project presentation given by the H.A.R.D. Foundation. She reported that this is a park project for the South Hayward area for handicapped and special needs children and that the H.A.R.D. Foundation is looking for project capital funding. She reported that the H.A.R.D. Foundation will make the Mia's Dream Project presentation to the Board at the September meeting.

Discussion held regarding the Mia's Dream Project.

**XI. ST. ROSE HOSPITAL AD HOC COMMITTEE REPORT:**

Chair Lewis reported that there has not been a meeting with Supervisor Valle recently and has nothing to report.

Discussion held regarding possible concepts and timelines.

Discussion also held regarding future possible parcel tax measure for St. Rose Hospital.

**XII. FINANCIAL STATEMENTS – JULY, 2017:**

Michelle Robles presented the financial statements for the period ending July 31, 2017.

On a cash basis, the District had a cash gain of \$147,892 for the month of July, 2017. For the medical office buildings the District owns, Dublin Gateway had a cash gain of \$143,654, San Leandro Medical Arts Building had a cash gain of \$26,269, and the Eden Medical Building had a cash gain of \$24,261. Community Services expenses were \$46,291. The District Office expenses were better than budget by \$8,134, primarily due to unused contingency consulting expense, lower than budget public relations expense, and higher interest income.

The District had a net loss of \$44,768. The Net Assets of the District were lower on July 31, 2017 by \$44,768 compared to June 30, 2017. This was primarily the difference between the depreciation and amortization expense of \$193,867 and the positive cash flow of \$147,892 for the first month ending July 31, 2017.

Discussion held regarding July, 2017 financial statements.

**MOTION: Motion made by Director Friedman, seconded by Director Lorentzen, to accept the Financial Statements for July, 2017, as presented. The motion carried unanimously.**

### **XIII. CHIEF EXECUTIVE OFFICER MONTHLY REPORT**

Michael Mahoney reported on Community Engagement, Community Health Advisory Committee, LAFCo, and the District's Medical Office Buildings. He also reported on the dermatology group which will be moving in to the Eden Medical Building on August 25, 2017 and possible parking issues which may be encountered.

Discussion held regarding parking at the Eden Medical and Dublin Gateway buildings.

Michael Mahoney also reported on the San Leandro Medical Arts building and Bayside Realty. He reported that monthly meetings will be held with Bayside regarding the District's properties. He also reported on one tenant's rent arrearages at the San Leandro Medical Arts building. Mr. Mahoney also reported that he will be speaking at the Castro Valley Rotary in September and that he will also be reaching out to the San Leandro Rotary.

### **XIV. LAFCO SOI AMENDMENT:**

Michael Mahoney reported that the Sphere of Influence (SOI) amendments completed by LAFCo regarding the District need to be accepted by the Board. He reported that the amendments were outlined in LAFCo's August 9, 2017 letter to the District.

Discussion held regarding the District's Sphere of Influence amendments outlined by LAFCo.

**MOTION: Motion made by Director Lynch, seconded by Director Gilcrest, to accept the Sphere of Influence amendments as outlined by LAFCo in their correspondence to the District dated August 9, 2017. The motion carried unanimously.**

**XV. CHAIRMAN'S REPORT:**

Chair Lynch commended the CHAC for their work on behalf of the district.

**XVI. CORRESPONDENCE**

Barbara Adranly reported on correspondence received from the St. Rose Hospital Foundation regarding the upcoming St. Rose Hospital Foundation Gala, which will be held on October 7, 2017.

**XVII. OTHER BUSINESS**

Director Gilcrest reported on the possibility of half day retreat in the near future to discuss the District's strategic planning.

Discussion held regarding future strategic planning session.

The next meeting to be held will be Wednesday, September 20, 2017 at the Eden Health District, Conference Room.

**XVIII. ADJOURN TO EXECUTIVE SESSION**

The meeting adjourned to Executive Session at 6:32 p.m.

**XIX. REPORT, IF ANY, FROM EXECUTIVE SESSION**

No report from Executive Session.

**XX. ADJOURNMENT**

There being no further business, the meeting was adjourned at 6:40 p.m.

**Attest:**

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Roxann Lewis  
Chair, Board of Directors  
Eden Health District

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Charles Gilcrest  
Secretary, Board of Directors  
Eden Health District