

**Meeting of the  
EDEN TOWNSHIP HEALTHCARE DISTRICT  
COMMUNITY HEALTH ADVISORY COMMITTEE  
OPEN SESSION  
February 21, 2017  
Eden Township Healthcare District - Conference Room  
5:30 p.m.**

**APPROVED**

**I. CALL TO ORDER**

Committee Chair Lynch called the meeting to order at 5:36 p.m.

**Committee Members Present:** Megan Lynch, District Board Member and  
Committee Chair  
Thomas E. Lorentzen, District Board Member  
Sandee Velasquez  
Vera Sims  
Paul Nguyen

**Committee Members Absent:** R.J. Engelhart

**Staff Present:** Dev Mahadevan, Chief Executive Officer  
Barbara Adranly, Recorder  
Jonnie Banks, Public Relations Consultant

**Guests:** Five (5) Members of the Public

**II. PLEDGE OF ALLEGIANCE**

Pledge of allegiance led by Member Lorentzen.

**III. APPROVAL OF PRIOR MEETING MINUTES**

**A. November 1, 2016:**

**MOTION:** Motion made by Member Velasquez, seconded by Member Lynch, to approve the meeting minutes of November 1, 2016, as presented. The motion carried by a vote of three (3) yes (Members Lynch, Velasquez, and Sims) with Member Lorentzen abstaining.

**IV. PUBLIC COMMENT**

No public comment.

**V. STRATEGIC INITIATIVE – EXPAND COMMUNITY AWARENESS**

Chair Lynch reported on the ACHD Leadership Conference she attended and reported on segments of the conference. She reported that one of the segments had to do with strategic governance and strategic agendas and she would like to have the agenda have a strategic initiative section at the beginning of each meeting. She also reported that another segment had to do with community awareness and engaging the community through social media. Chair Lynch reported that she would like to discuss with the committee whether the committee would like to discuss, and possibly agree on, use of social media for community engagement, as well as what content could be put out through social media.

Discussion held regarding possibility of getting a college student to intern for the District's social media outreach.

Member Lorentzen reported on public relations discussed by the Board at the last board meeting. He reported that the Board's recommendation is that the Community Health Advisory Committee research a Person of the Year Award and public relations issues and come up with recommendations to report back to the Board at a future board meeting.

Discussion held regarding health education and engagement of community through social media platforms.

Chair Lynch also reported on Camarillo Healthcare District quarterly publication which includes information on health education workshops in their area and which gets mailed out to their community.

Discussion held regarding public information on the grant recipients and District eNewsletter.

Discussion held regarding upcoming career event at Castro Valley High School.

Dev Mahadevan also reported that Community Health Advisory Committee is a further outreach of the Board and the District and reported on the mission of the District.

Discussion held regarding notification and involvement of the Community Health Advisory Committee members at the community events in which the District participates.

**VI. CHAC REQUIREMENTS TO SERVE**

Chair Lynch reported on whether members should live within the District boundaries.

Discussion held regarding CHAC member demographics.

Discussion held regarding whether CHAC members should be residents within the District's boundaries. Discussion also held that CHAC members could possibly be future candidates for open Board positions and therefore it would be preferred that they be residents of the District, as District residency is mandatory to become a Board member.

**ACTION: Motion made by Member Velasquez, seconded by Member Lorentzen, to recommend to the Board of Directors that it is preferred that CHAC members be residents within the District boundaries. The motion carried unanimously.**

**VII. OBJECTIVES OF CHAC**

Chair Lynch reported that with regard to objectives of the CHAC, the CHAC should help promote health literacy and education. She asked for input from the CHAC members regarding health literacy and education that may be provided by the District. She also reported that the CHAC can become more active in the community and that the District provides a valuable service to the community.

Discussion held regarding possibility of having CHAC meetings at locations other than at the district office, such as the San Leandro, Hayward, or San Lorenzo libraries.

**VIII. NEW MEMBERS**

Chair Lynch reported that seven applications were received for the three open positions. She asked for applicants who were in attendance to introduce themselves and share their backgrounds and reasons they applied for the Community Health Advisory Committee.

Adrienne Sommers reported on her background and experience in healthcare. She also reported on her current background in business and stated she now misses her work in healthcare. She reported she is interested in giving back to the community regarding healthcare and that the Community Health Advisory Committee would be a great way for her to give back to the community.

Rodica Motoc Fofiu reported on her background and experience. She reported that she has experience in pharmacy and education in healthcare administration. She also reported that she loves helping people and giving hands on experience to people with regard to healthcare.

Chike Udemezue reported on his background and experience in finance. He reported that he is a community volunteer in San Leandro, serves on the Bayfair Transit Oriented Development Committee, the John Muir Middle School Site Council, and the Recreation & Parks Department Commission for the San Leandro City Council. He reported that he sees this as an opportunity to work with the community to contribute to what the CHAC does for the community.

Dev Mahadevan also reported that there is a requirement that if a CHAC member misses three consecutive meetings they are automatically removed from the CHAC.

**ACTION: Motion made by Member Lorentzen, seconded by Member Nguyen, to recommend to the Board to approve Adrienne Sommers, Rodica Motoc Fofiu, and Chike Udemezue as new members of the Community Health Advisory Committee, with four (4) year terms. The motion carried unanimously.**

#### **IX. FUTURE CHAC MEETING SCHEDULE**

Discussion held regarding future CHAC meeting schedule.

Discussion held regarding holding special meetings in other locations such as libraries.

CHAC determined that regular meetings will be held every other month at the District office, and special meetings will be held three times per year at other locations such as libraries, community centers, senior centers, community health centers, or Chambers of Commerce.

Discussion held regarding meeting time being changed to 6:00 p.m.

March meeting will be on March 21, 2017 at 6:00 p.m.

**ACTION: Motion made by Member Sims, seconded by Member Nguyen, to change regular CHAC meeting times to 6:00 p.m. The motion carried unanimously.**

#### **X. COMMITTEE CHAIR – CONTINUATION**

Chair Lynch reported that she is CHAC chair and wanted to have discussion of whether she should continue as CHAC chair now that she is also a Board member.

Eden Township Healthcare District  
Community Health Advisory Committee  
February 21, 2017

CHAC stated that they would like Chair Lynch to continue as the chair of the CHAC.

**XI. OTHER BUSINESS**

The next meeting to be held will be on Tuesday, March 21, 2017 at 6:00 p.m. at the Eden Health District, Conference Room.

**XII. ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:00 p.m.

**Attest:**

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Megan Lynch  
Community Health Advisory Committee Chair

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Thomas E. Lorentzen  
District Board Member